

# CHIEF TECHNOLOGY OFFICER (CTO)

## Employees' Retirement System (ERS)

**THE PURPOSE:** The CTO provides technology vision and leadership in formulating, rationalizing, developing, acquiring, and implementing IT initiatives that enhance ERS' performance, efficiency and business continuity. Reporting to the Executive Director and as a member of the executive staff of the Employees' Retirement System (ERS), the CTO occupies a position at a peer level with other senior staff such as the Chief Finance Officer, the Member Services Manager and the Deputy Executive Director. This position has mission critical responsibilities with respect to a \$4 billion dollar pension system.

### ESSENTIAL FUNCTIONS:

- ◆ Lead or assist in the planning, specification and evaluation of technology-based solutions for the business needs of the agency, ensuring that needs are met and that the agency's mission is appropriately supported by optimal technology solutions
- ◆ Develop and administer IT policy and be responsible for aligning IT strategy and investment with the organization's business strategy and functions
- ◆ Sponsor and drive the collaborative business technology planning process and craft and manage the IT Strategic Plan and associated investment in IT.
- ◆ Research, evaluate, and advise on enabling and emerging technologies that facilitate business operations and interactions with members, retirees and contractors/suppliers, while optimizing costs.
- ◆ Develop and manage multi-year budgets that encompass all aspects of the IT Division's responsibilities, communicating status on key strategic and tactical initiatives to senior management and the annuity and pension board.
- ◆ Manage IT staff, operations and infrastructure so as to ensure that ERS Service Level Requirements are met.
- ◆ Implement, enhance and sustain the IT Business Continuity Plan for primary and secondary user and server sites.

### MINIMUM REQUIREMENTS:

1. Bachelors degree in Business or Computer Science, with an emphasis in Management Information Systems.
2. Five (5) years of senior management experience, in government and/or the private sector, in the development, implementation and operation of mission critical systems.
3. Three (3) years of experience in enterprise financial systems planning, development, implementation and operations, including business continuity.
4. Residency in the City of Milwaukee within six months of appointment and throughout employment.

**NOTE: Equivalent combinations of education and experience may also be considered.**

### KNOWLEDGE AND SKILLS REQUIRED:

- ◆ Demonstrated experience to plan and manage multi-year technology budgets and projects
- ◆ Ability to motivate, and demonstrated experience to lead and administer a staff of professionals in a project oriented team environment
- ◆ Ability to work cooperatively and effectively with ERS management, Board members, elected officials, staff and support personnel.
- ◆ Ability to effectively communicate orally and in writing, including to ERS senior management, staff, and the Board.
- ◆ Strong interpersonal skills, self-directed and well organized.
- ◆ Initiative, honesty and integrity.

**CURRENT SALARY RANGE (16) IS:** \$95,030 - \$133,049 annually with excellent benefits, including a relocation allowance and free parking.

**THE SELECTION PROCESS** will be job related and will consist of one or more of the following: training and experience evaluation; written, oral or performance examinations; or other assessment methods. The Employees' Retirement System and Hudepohl & Associates reserve the right to call only the most qualified candidates to oral, performance tests or personal interviews. Oral examinations may include written exercises. Selection process component weights will be determined by further analysis of the job. Information from the selection process will be used to make a hiring decision. This position is exempt from Civil Service. **Send cover letter and resume to Jackie Tisch at: [jtisch@hudepohl.com](mailto:jtisch@hudepohl.com).**

**The evaluation for this position will commence as soon as possible after June 15, 2010.** Receipt of resumes may be discontinued after this date without prior notice; however, recruitment may continue until the needs of the Employees' Retirement System have been met.

### ***Benefits of Working for the City of Milwaukee***

*The City of Milwaukee provides a valuable and comprehensive benefit program which includes a Defined Benefit Pension Plan, 457 Deferred Compensation Plan, Health and Dental Insurance, Long Term Disability Insurance, Group Life Insurance, Tuition Benefits, Paid Vacation, 11 Paid Holidays, Paid Sick Leave and other paid leaves.*